



Halton Children's Trust
Minutes of Executive Group Meeting held on Tuesday 12th March 2013
1.00pm, Civic Suite, Runcorn Town Hall

Gerald Meehan	Strategic Director of Children's Services, HBC (Chair)
Dave Sweeney	Operational Director for Integrated Health Commissioning
Emma Taylor	Divisional Manager, Team Around the Family, HBC
Steve Nyakatawa	Operational Director, Learning and Achievement, HBC
Michelle Bradshaw	Assistant Director, Child and Family Services, Bridgewater CHT
Michelle Forder	Halton Family Voice Engagement Coordinator
Mark Grady	Children's Trust Principal Officer, HBC
Lorraine Crane	Divisional Manager, IYSS, Commissioning & Inspiring Families, HBC
Eileen O'Meara	Director of Public Health, HBC
Karen Hickey	Assistant Policy Officer for CYP, HBC (minutes)


Apologies

Jan Snoddon	Chief Nurse, Halton Clinical Commissioning Group
Paula St Aubyn	Divisional Manager, Safeguarding, Quality and Review, HBC
Lindsay Smith	Divisional Manager, Mental Health, HBC
Tracey Coffey	Operational Director, Children and Family Services
Ged Timson	Divisional Director, Child and Family Services, Bridgewater CHT
Gareth Jones	Head of Service, Cheshire West, Halton and Warrington Youth Offending Service
Hazel Coen	Divisional Manager, Performance and Improvement, HBC
Julia Rosser	Acting Consultant, Public Health
Ann McIntyre	Operational Director, Children's Organisation and Provision
Sheila McHale	Senior Commissioning Manager, Halton CCG
Simon Clough	Divisional Manager, 14 – 19 Services

Item		Action	Deadline
1.	ACTIONS FROM MEETING 29.01.13		
1.1	1.3, Voluntary Sector Coordinator: post has been approved for amendment to establishment and is awaiting final confirmation from HR	LC	Complete
1.2	1.6 ET and CJ to discuss evidencing trend of CAFs via performance measures: CJ is currently off work, ET to discuss interim arrangements with Katrina Hall	ET	23.04.13
1.3	2.1 CCG committal to the Children's Trust: a small group has met to discuss this and areas of work have been identified. Proposal to be brought to next Executive meeting	LC	23.04.13
1.4	5.1 Inspiring Families: a league table has been published showing how many families have been engaged with, and		

<p>1.5</p> <p>1.6</p>	<p>Halton is in top 20 within the country. The next main report is due in September. Multi agency working is good.</p> <p>5.3 Safeguarding peer reviews: Halton do not qualify for this as priority areas are being dealt with first. There will be an unannounced peer inspection from Cheshire West in the near future however, to help with preparations.</p> <p>5.4 Improving workforce development capacity: work is on-going, JG has contacted Julie Karmy around training</p>	<p>JG</p>	<p>Complete</p>
<p>2.</p>	<p>EXECUTIVE CHALLENGE ITEMS</p> <p>Pupil Premium In 2012, at Key Stage 2 the gap between the attainment of FSM and non-FSM pupils at Level 4 and above in English and Maths combined was 13%. This is a significant reduction compared to 2011 when the gap in this indicator was 21%. There has been an increase in the attainment of FSM pupils in Halton and they continue to outperform FSM pupils nationally. The performance of Key Stage 4 pupils eligible for FSM at 5+ A*-C including English and Maths has increased by 5.1% in 2012. As a result the gap between free school meals pupils (39.3%) and non-free school meals pupils (66.1%) has narrowed by 1.5% from a gap of 28.3% in 2011 to 26.8% in 2012. The desired outcome is to narrow the gap to zero over the next 3-4 years.</p> <p>Proposals were as follows:</p> <ul style="list-style-type: none"> • MF proposed that money needs to be used as social capital, to create opportunities • MB proposed that Pupil Premium could be used to support parents in improving their literacy levels. A discussion took place around this and it was established that accessing data within academies and free schools is difficult. 		
<p>3.</p> <p>3.1</p>	<p>ITEMS FOR AGREEMENT</p> <p>Early Help Strategy ET presented the final draft of the Early Help Strategy. References to Graham Allen have been included, and also the Child Development Action Plan. Appendix 2 now lists a full offer of Early Help from all main agencies. The group endorsed the strategy, subject to the following amendments:</p> <ul style="list-style-type: none"> • Remove references to the Every Child Matters agenda • All appendices to include an additional bullet point to say that agencies will adhere to the Early Help principles. • Reference to the National Commissioning Board to be included <p>The final document will be launched at the HSCB/Children's Trust frontline event. The strategy will also be presented at</p>	<p>ET</p>	<p>complete</p>

	<p>other Boards including the YOT Board, CCG, and will be circulated via the Schools e-circular and to voluntary sector organisations.</p> <p>Actions:</p> <ul style="list-style-type: none"> • An appendix on the Children’s Trust, with details of membership is to be included in the strategy • ET to send final updated draft to Carole Bryant for Council Executive Board • Final strategy to be circulated to Children’s Trust Board members, with a request for dissemination within their respective organisations. <p>3.2 Levels of Need Framework The final working for the new framework has been drafted, and was presented to the Executive group for ratification. The group agreed the framework and wording. Some amendments were suggested around appropriate examples to use in generic leaflets to be produced around the Framework Action: MG, MB and ET will meet to discuss how to clarify this within the new framework.</p> <p>3.3 Children’s Trust Equality & Diversity Scheme AMC outlined the revised E&D scheme, which has been updated in line with amendments to the Equality Act 2010. The Scheme was endorsed by the Executive Group.</p> <p>3.4 Future Inspection Planning Structures: Proposals MG outlined proposals for structures for future inspection preparations, which were developed as part of the inspection planning workshop held on the 1st March. A number of options were outlined within the report and a discussion was held around these. It was suggested that the strategic group should be retained, with workstreams reporting into the group to enable updates and challenge. Existing challenge will also continue within the Children’s Trust subgroups. Option 1 was the favoured proposal. Action: MG will take this forward with Tracey Coffey.</p>	<p>KH</p> <p>ET</p> <p>MG</p> <p>MG/MB/ ET</p> <p>MG</p>	<p>Complete</p> <p>Complete</p> <p>02.04.13</p> <p>21.03.13</p> <p>23.04.13</p>
<p>4.</p> <p>4.1</p>	<p>PRIORITY UPDATES</p> <p><i>Improve outcomes for children and young people through effective joint commissioning</i></p> <ul style="list-style-type: none"> • A discussion was held on CAMHS at the last meeting and work is being progressed in this area. • HWB Strategy and Child Development Action Plan: The group has agreed that priorities need to be aligned between the various plans across the local authority and health services, and an objective approach to progress reporting is being developed. • SEN Changes: final agreement is being sought for the 		

	<p>SEN funding framework from schools and SEN establishments. Work is also underway at Chesnut Lodge school to review health service provision</p> <p>4.2 <i>Improve outcomes for children and young people through embedding integrated processes to deliver early intervention</i></p> <ul style="list-style-type: none"> • Work is being done to look at the various strategies across children's services, and a group has met to look at how services can be integrated to support the Early Help agenda. A project plan is being developed which will be presented to the next EHAS meeting, and updates will be provided to the Executive Group <p>4.3 <i>Improve outcomes for our most vulnerable children and young people by targeting services effectively</i></p> <ul style="list-style-type: none"> • Monitoring and tracking Ofsted inspection outcomes in terms of narrowing the gap. Schools have been invited to take part in a narrowing the gap project and a launch event will take place after Easter. Regionally a meeting has taken place around narrowing the gap. • Pupil Premium awards for 2013 are being established, and schools will be applying for this. 		
<p>5.</p> <p>5.1</p> <p>5.2</p>	<p>INFORMATION ITEMS</p> <p>Public Health Annual Report Eileen O'Meara gave a presentation to the group on the report, which detailed key improvements, challenges and progress on recommendations from the 2010/11 report. Further details can be found within the attached hand-out below:</p> <p> Public Health Annual Report presentation.</p> <p>Actions: Skin cancer and the trend for young people using sunbeds was discussed by the group, and this was agreed to be a future priority area for the Trust via the Healthy Schools programme. LC will take this forward with the Commissioning Partnership. Publicity and communications will be dealt with by Pam Worrall</p> <p>Alcohol pathways will also be a priority, John Bucknall will lead on this. LC to discuss with JB</p> <p>Better Health Outcomes for Children and Young People This document is a joint pledge of Health agencies for better outcomes for children and young people which is based around 5 shared ambitions, and was presented to the group for information. A discussion was held around the document and it was requested that Sharon McAteer to come and</p>	<p>LC Pam Worrall</p> <p>LC</p>	<p>09.04.13</p> <p>23.04.13</p>

	present on Health JSNA developments at the next Executive Group meeting. MG to arrange	MG	23.04.13
	Minutes of HSCB Meetings Circulated for information		
6.	AOB		
6.1	Halton teenage pregnancy figures are the most improved in the northwest and 4 th most improved in the country. Also lowest conception rate since 1998.		
6.2	Children's Improvement Board: Halton will be conducting a self-assessment exercise on inspection performance. GM requested for this to be discussed further at the next Executive meeting (MG)	MG	23.04.13
	Date and time of next meeting: Tuesday 23 rd April, 1.00pm – 3.00pm, Committee Room 1, Runcorn Town Hall		

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